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*Steering Committee of the International  
Monitoring Operation on the Population and  
Housing Censuses in Bosnia and Herzegovina*

*Eighteenth Assessment Report*

*3 – 6 June 2014*

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## List of acronyms

BiH	Bosnia and Herzegovina
BHAS	Agency for Statistics of Bosnia and Herzegovina
CoM	Council of Ministers of BiH
CMIS	Central Monitoring Information System
CSO	Civil Society Organisation
DB	District Brčko
EA	Enumeration area
FBiH	Federation of Bosnia and Herzegovina
FOS	Federal Office of Statistics (FBiH)
EI	Entity Instructor
EN	Enumerator
EUPHC 2	Technical assistance to Population and Housing Census Phase II
GIS	Geographic Information System
ICEI	Department for International Cooperation and External Information
IMO	International Monitoring Operation
IMO MG	International Monitoring Operation, Management Group
IMO SC	International Monitoring Operation, Steering Committee
IT	Information Technology
LFS	Labour force survey
MCC	Municipal Census Commission (Census Commission of the units of local self-government)
MI	Municipal Instructor
PES	Post Enumeration Survey
Q	Question
RS	Republika Srpska
RSIS	Republic Srpska Institute for Statistics
SA	Statistical Area
SI	State Instructor
TA	Technical Assistance
TAP	Technical Assistance Project
TOR	Terms of Reference

## Introduction and Background

1. A Population and Housing Census shall take place in Bosnia and Herzegovina (BiH) in accordance with the Law on the Census of the Population, Households and Dwellings in Bosnia and Herzegovina in 2013 as adopted by the Parliamentary Assembly of Bosnia and Herzegovina on 3 February 2012. The Council of Ministers of Bosnia and Herzegovina has invited the European Commission to organise the international monitoring of the Census. Therefore, the European Commission, the Council of Europe and the Council of Ministers of Bosnia and Herzegovina signed on 18 April 2012 a Memorandum of Understanding to agree upon the following:

- The general objective of the International Monitoring Operation (IMO) of the Population and Housing Census in Bosnia and Herzegovina is to monitor the compliance of the whole Census exercise, from the preparation to the data dissemination, with:
- International standards on population and housing censuses as defined by UNECE and Eurostat, and as adopted by the Conference of European Statisticians as Recommendations for the 2010 Censuses of Population and Housing;
- Regulation (EC) No 763/2008 on population and housing censuses, and its implementing measures;
- The Fundamental Principles of Official Statistics, adopted by the UN Statistical Commission, as well as the European Statistics Code of Practice, promulgated by the European Commission;
- Standards on data protection and confidentiality, as provided for in the Convention for the Protection of Individuals with regard to Automatic Processing of Personal Data of the Council of Europe, and the relevant European Union regulations in force.

2. The Operation will be carried out by a Committee of International Organisations, the Management Group (IMO MG) assisted by a Senior Census Expert, experts in population censuses, one or more experts in information technology and persons monitoring the census enumeration in the field.

3. The Senior Census Expert, the Census Experts and the IT Experts will assess the compliance of the Census in Bosnia and Herzegovina with the requirements listed in the Memorandum of Understanding, but they will not provide technical assistance.

4. Under the guidance of the Committee and the Senior Census Expert, the Census Experts shall:

- Examine the technical preparation of the Census including the pilot Census and post-enumeration survey, in particular the drafting of questionnaires and manuals;
- Monitor the collection, processing and dissemination of Census data, verifying the accordance with the requirements defined above;
- Control the fair and proper computation at all levels and whether the confidential nature of the individual data is fully guaranteed;
- Investigate any other matter with relevance for the Census.

5. The Management Group has designated Mr. Jean-Michel Durr as Senior Census Expert and Mr. Roberto Bianchini, Mr. Bent Noerby Bonde, Ms. Meryem Demirci, Ms. Kateri-

na Kostadinova-Daskalovska, and Mr. Guido Pieraccini as experts in population censuses. The Senior Census Expert and the Experts in population censuses form the IMO Steering Committee (IMO SC) of international experts.

6. The first mission of the IMO SC was conducted from 23 to 26 April 2012. The objective of this mission was to assess the preparations for the population and housing census in their main components, including the preparation of the pilot census. The report of the SC was sent by the Senior Census Manager on May 12 to the IMO MG.

7. The second mission was conducted from 26 to 29 of June 2012. The objective of this mission was to assess the progress made since the first mission in preparations for the population and housing census, including the preparation of the pilot census.

8. The third mission took place on 17 and 18 of September 2012 and was conducted by two members of the SC, namely, Mr. Jean-Michel Durr and Ms. Katerina Kostadinova-Daskalovska. The objective of the mission was to assess the implementation of recommendations made in previous reports and to assess the preparation of the pilot census, planned for October 15-29.

9. The fourth mission took place between 10 and 29 of October 2012 and was conducted successively by the members of the SC (5 days each, except the senior expert from 10 to 19 of October). The objective of the mission was to observe the conduct of the pilot census in the field. In addition, a team of four observers, composed of Lidija Naumovska, Gabor Rosza, Jean-Paul Sardon and Per Schöning was present during the whole period of the pilot census. Each of them covered several municipalities, in order to observe the pilot census field operations in all the 60 enumeration areas (EAs) sampled in the pilot.

10. The fifth mission took place from 19 to 21 of November 2012 (3 days) and was conducted by one member of the SC, Ms. Katerina Kostadinova-Daskalovska. The objective of the mission was to observe the conduct of the Post enumeration survey (PES) of the Pilot census in the field. The expert covered all 6 EAs (in 6 municipalities) sampled in PES sample in order to observe the PES field operations.

11. The sixth mission took place from 10 to 13 of December 2012 and was conducted by four members of the SC: Mr. Roberto Bianchini, Mr. Bent Noerby Bonde, Ms. Katerina Kostadinova-Daskalovska and Mr. Guido Pieraccini. The objective of the mission was to hear from the Statistical Institutions about the lessons learned from the Pilot Census and to assess whether the preparations are on level that could allow conducting a census in April 2013.

12. The seventh mission took place from 12 to 15 February 2013 and was conducted by one member of the SC, Mr. Roberto Bianchini. The objective of the mission was to assess the situation on the progress of preparation and implementation of the IMO recommendations in the new context of the postponement of the census, with a focus on the achievement of the deadlines regarding cartographic preparations. A second objective was to collect information and materials for a more detailed assessment on the progress of census preparatory activities to be made by all members of the SC in March 2013.

13. The eighth mission was conducted by the complete SC from 18 to 22 March 2013. The objective of the mission was to assess in detail progress made in the preparations with regard to the milestones given after the sixth mission in December 2012, when the SC recommended to postpone the census to October 2013.

14. The ninth mission was conducted by two members of the SC, Jean-Michel Durr and Katerina Kostadinova-Daskalovska from 22 to 25 April 2013. The objective of the mission was to assess the progress made in the preparations with regard to the milestones given in the sixth mission and updated in previous missions.

15. The tenth mission was conducted by the full SC from 28 to 31 May 2013. The objective of the mission was to assess whether the progress made in the preparations was sufficient to consider that the country was ready to conduct a census in October 2013.

16. The eleventh mission was conducted by three members of the SC, Mr. Jean-Michel Durr, Mr. Bent Noerby Bonde and Mr. Guido Pieraccini from 16 to 19 July 2013. The objective of the mission was to assess whether the preparations were still on track after the positive assessment of the 10th mission to conduct a census in October 2013. A special focus was put on the preparation of data processing.

17. The twelfth mission was conducted by four members of the SC, Mr. Roberto Bianchini, Mr. Bent Noerby Bonde, Ms. Katerina Kostadinova-Daskalovska and Mr. Guido Pieraccini from 3 to 6 September 2013. The objective of the mission was to assess the state of play regarding to forthcoming census field activities (including PES) and data processing activities following the field activities as well as the overall census preparations in accordance to the Census milestones and SC recommendations and advices given through the previous missions and SC reports.

18. The thirteenth mission was conducted by five members of the SC: Mr. Roberto Bianchini and Mr. Guido Pieraccini from 27 September to 4 October, Ms. Katerina Kostadinova-Daskalovska from 4 October to 11 October; and Mr. Jean-Michel Durr and Ms. Merzem Demirci from 11 October to 18 October. The objective of the mission was to monitor the enumeration of the census, including its final preparations and final operations. During this mission, the SC was assisted by a team of 27 international observers, deployed all over the country.

19. The fourteenth mission was conducted by one member of the SC: Ms. Katerina Kostadinova-Daskalovska from 1 to 3 November 2013. The objective of the mission was to monitor the conducting of the Post-enumeration survey following the Census. During this mission, the SC was assisted by a team of 5 international observers, deployed all over the country from 1 to 10 November.

20. The fifteenth mission was conducted by one member of the SC: Mr. Guido Pieraccini from 17 to 18 December 2013. The objective of the mission was to assess that the data processing system was functional and in accordance with the SC recommendations.

21. The sixteenth mission was conducted by five members of the SC from 11 to 14 February 2014. The objective of the mission was to assess the starting of the data processing and the implementation of the SC recommendations.

22. The seventeenth mission was conducted by one member of the SC: Mr. Guido Pieraccini from 21 to 23 May 2014. The objective of the mission was to control that the data processing was working smoothly and that the timing for completion of the phase was in accordance with the SC recommendations.

23. The eighteenth and present mission was conducted by four members of the SC from 3 to 6 June 2014. The objective of the mission was to assess the situation of data capture and

the state of preparation of further steps, editing and dissemination as well as the Post Enumeration Survey.

24. The experts wish to express their gratitude to the directors and staff of the Agency for Statistics of Bosnia and Herzegovina (BHAS), the Statistical Institutes of the Federation of Bosnia and Herzegovina and Republika Srpska (RS) for their availability and collaboration, and to the staff of Council of Europe for the organisation of the mission.

## Executive Summary

25. The data processing centre continues to be fully operational. The available space at the centre is well organised and the contracted staff well managed. The staff from BHAS, FOS, RSIS ensure daily presence, supervising data capture operations and managing the centre in a collaborative atmosphere.

26. As recommended by the SC during the previous mission, the organisation of data capture activities has been slightly re-arranged for better optimization. According to the plans of the three statistical institutions, these actions will ensure the completion of data capture by mid-October 2014.

27. During the mission, the SC performed a quality assessment on a number of captured questionnaires, which showed a high-level of accuracy on the data captured.

28. Coding of textual variables is prepared and will start soon. The SC recommended to optimize coding and reiterates its strong recommendation to NOT proceed to any aggregation of answers related to the three sensitive questions: ethnicity, religion and mother tongue, other than gender or orthographic variants, and to disseminate the results corresponding to each answer declared by the population. The observance of this recommendation will be assessed in next missions of the SC.

29. The work on data editing has not really started. Some editing rules are existing, but not yet definite and not yet tested on real census data. Taking into account the activity plan and the fact that 40% of the census material is already captured, the SC strongly encouraged the team to start immediately analytical tabulations of the current database to test the prepared rules in order to finalize them.

30. The material of the Post Enumeration Survey (PES) has been captured but matching operations have not started. The SC recommends starting as soon as possible to implement matching procedures as the PES and census databases are captured and finalised for the next phase of PES operation.

31. All Statistical Institutions have decided to take into consideration the SC recommendation to consult users on the dissemination of census results. It is recommended that this consultation takes place before finalising the content of the publication to take into consideration users' requests.

32. A set of thematic publications is planned to be published. The SC recommends that publications include a short descriptive analysis of the tables presented in order to make the results more accessible to users, and to the media. It is also advised to include comparisons with the previous census and with neighbouring countries.

33. In conclusion, the SC considers that the data processing phase is progressing well and in accordance with the SC recommendation. However, the SC urges the Statistical Institutes to start preparing the editing phase in order to not delay the dissemination of the census results. In the coming months the SC will continue to closely monitor the census data processing to assess its compliance with international standards and best practices.